

# Services and Facilities

## Student Services

### Mission Statement

Student Services understands Bishop's University to be a learning community in which the student is the centre of our educational mission.

We commit ourselves to work together with students and with all partners, both teaching and non-teaching, to enhance the quality of student life so that each student may experience the fullest personal growth, enjoy a learning environment that is just, mutually respectful, and strives for academic excellence.

We support an atmosphere where both freedom of expression and civility are powerfully affirmed. Further, we endorse a disciplined community where individuals accept their reciprocal obligations for the common good; where well-defined procedures of governance guide behaviour; where service to students is encouraged; and where a caring community supports the well-being of each individual.

Finally, we support the University as a community in which the heritage of Bishop's is remembered, the contribution of students is honoured; where the rituals affirming tradition are acknowledged and the procedures governing change are widely shared.

### Vice-Principal Student Affairs and Equity, Diversity and Inclusion

As a Senior Administrator and Officer of the University, the Vice-Principal oversees the overall coordination and quality of student services (Athletics, Bishop's International, Campus Ministry, Career & Employment, Counselling Services, Student Accessibility Services, Health Services, Indigenous Student Support Centre, Recruitment and Retention, Residence Life, Security, Student Leadership Development, and Sexual Violence Support Centre), and certain ancillary services (Sports Centre, the Old Lennoxville Golf Course and Parking).

The Vice-Principal Student Affairs and Equity, Diversity and Inclusion is responsible for all matters of student engagement, conduct, for ensuring respect for the Charter of Student Rights and Responsibilities, and for the application of sanctions to students who are in violation of the Charter. Working closely with the Students' Representative Council, the role is at times that of an advisor and partner on projects initiated either by the University or by the student government. At other times the role is to ensure the respect of the University's policies and to approve the use of University facilities for major student activities and events.

The Vice-Principal Student Affairs and Equity, Diversity and Inclusion is available to meet with students to discuss issues of University policy, to hear suggestions for the improvement in the quality of campus life and to receive complaints about areas under the jurisdiction of the Dean. The office of the Vice-Principal Student Affairs is located in the Marjorie Donald building, room 244.

### Co-curricular Record (ENGAGE Program)

Bishop's University is committed to providing an inclusive and supportive community that fosters deep engagement in university life. A wide variety of extracurricular activities is available

to students, providing a rewarding and fulfilling university experience that will prepare them for the world.

The ENGAGE program is designed to track, verify and validate students' leadership positions, organizational memberships, volunteer work and other significant involvement in activities outside the classroom that are not documented on the academic transcript.

Enrollment in the ENGAGE program is completely voluntary and must be initiated by the student.

Bishop's University endorses this certificate as an official document when signed by the Vice-President of Student Affairs.

Students receive their certificate upon graduation.

ENGAGE is a great way to transform your co-curricular activities into valued experience for future employers and graduate school!

### Ombudsperson

The major role of the Ombudsperson is to receive inquiries and complaints from any member of the University community who believes they have suffered some form of injustice, whether it has to do with academics or other matters. The Ombudsperson can normally give advice about where to go to have an issue looked into or reconsidered, or, after determining that all normal avenues of recourse and appeal have been exhausted, will investigate the factual basis of a complaint and, if appropriate, attempt to facilitate a solution using either formal or informal procedures. The Ombudsperson may also recommend changes to existing rules, policies, regulations or procedures, to make them more fair, or more clear and effective.

The Ombudsperson operates independently of all other offices in the University. Initial inquiries to the Ombudsperson are completely confidential until the complainant agrees to allow the Ombudsperson to act on the matter, at which point the matter remains confidential, restricted to those with a need to know.

The Ombudsperson must investigate all sides of a particular problem, must maintain a neutral stance throughout the investigation, and must strive to achieve solutions which are as fair as possible given the circumstances involved. At the end of an inquiry, the Ombudsperson will explain the nature of the chosen solution to those who initiated the complaint or, where the complaint has been found to be not justified, explain to the individual or groups involved the reasons for not continuing the investigation.

From time to time, the Ombudsperson may act as a mediator between individuals or groups of individuals in the University community who have been unable to resolve a conflict, particularly where no procedure exists for the resolution of such matters.

Please see the University website for further information, including the complete terms of reference for the Ombudsperson, and, especially, the Charter of Student Rights and Responsibilities.

### Athletics and Recreation

Bishop's University offers its students and staff a diversified athletic program. It is divided into three categories, offering levels of competition and instruction to meet a variety of individual interests and needs.

- 1) Inter-university Athletics. Bishop's is a member of U SPORTS, the RSEQ, and CUFLA. They compete in Football, Men's and Women's Rugby, Women's Soccer, Men's and Women's Golf, Men's and Women's Basketball, Men's Lacrosse, and Women's Ice Hockey. More information about the Gaiters can be found at [www.gaiters.ca](http://www.gaiters.ca) or on social media using @BishopsGaiters or #GaiterNation
- 2) Intramural Sports provides another level of competition in men's, women's and co-educational leagues and individual sports such as badminton, ball hockey, basketball, broomball, touch football, golf, ice hockey, water-polo, soccer, softball, squash, tennis, and volleyball. More details are available at [www.gaiters.ca/intramurals](http://www.gaiters.ca/intramurals).
- 3) Recreational Instructional Program offers a wide array of non-competitive, life-enhancing, instructional activities such as aerobics, yoga, and martial arts. Brochures provide details about the Fall, Winter and Spring programs; these are available at the beginning of each session. For more information on courses, please call 819-822-9600 ext. 2669 or visit [www.gaiters.ca/recreation](http://www.gaiters.ca/recreation).

### Athletic Facilities

The John H. Price Sports and Recreation Centre houses two double gymnasiums for basketball, volleyball, and badminton, with bleachers seating 700 spectators; a new 800-seat arena; a six-lane, 25-metre swimming pool equipped with a one-metre diving board; and a 4,000-square-foot fitness room. There is a spectators' level with a cafeteria/lounge leading to an exterior outdoor patio. The complex provides the opportunity for sport and recreational experience to all members of the university community and plays a vital role in fulfilling the concept of total education at Bishop's. Other campus sports facilities include Coulter Field Stadium, a lighted 1,500-seat stadium with a FieldTurf® synthetic surface; four outdoor tennis courts, a 9-hole golf course, an FIS (International Ski Federation) certified cross-country ski trail and a number of playing and practice fields.

Specific information concerning athletics can be obtained from:

#### **Bishop's University**

2600 College Street

Sherbrooke, Quebec J1M 1Z7

Visit our website at: [www.gaiters.ca](http://www.gaiters.ca)

819-822-9600 ext. 2669

### Sports Medicine

The Sports Medicine clinic provides services to our student-athletes, the general student population and community patients alike. This arrangement and quality of care is rarely found in Canadian universities. The clinic benefits from the most modern equipment available. In addition to athletic therapy, there is also osteopathy, physiotherapy and massage therapy available. More details can be found at [www.gaiters.ca/sportsmed](http://www.gaiters.ca/sportsmed).

### Campus Ministry

The Campus Minister is available for counselling & pastoral care. The campus ministry seeks to foster faith, spirituality, and social justice. The Campus Ministry sponsors speakers, discussion groups and outreach programs.

Campus Ministry is located on 2nd Floor, Marjorie Donald Building, Room 246, (819)-822-9695.

### Mental Health and Counselling Services

A variety of mental health resources and professionals are available to work with you to assess your wellness needs, from self-directed programs to workshops, support/psychoeducation, and individual therapy. Counsellors offer short-term (3-4 session), with a solution focused approach. Individual appointments may be scheduled from Monday to Friday, 9:00am – 4pm. Drop-in counselling is also available. Schedules are regularly posted on the Student Services website and social media.

Mental Health and counselling services are also offered specifically to students living in residence. Drop-in hours are also available. Residence Counselling Services are located in Paterson 100.

Mental Health and Counselling Services are located on 2nd Floor, Marjorie Donald Building,  
(819) 822-9695 – [studentservices@ubishops.ca](mailto:studentservices@ubishops.ca)

### Career and Transition Services (CATS)

When students arrive at BU, they should already be thinking about their departure! We are proud to operate within a curricular framework where we support learning outside the classroom in intentional and meaningful ways. Career and Transition Services supports and empowers students to explore possibilities, opportunities and critically engage with their future. CATS offer professional Career and Employment advising to students. These services include: Resume / CV Review, Cover Letter Review, Job Search Support, Career Exploration, LinkedIn Support, Interview Preparation, Grad School Support, and Volunteer and Co-Curricular Exploration.

Career Counselling Services is located on 2nd Floor, Marjorie Donald Building, (819) 822-9695 – [careerservices@ubishops.ca](mailto:careerservices@ubishops.ca)

### Student Accessibility Services (SAS)

Bishop's is committed to the academic and non-academic development of students and promotes a respectful attitude, and awareness of the needs and abilities of students living with disabilities and by fostering, creating, and maintaining both an attitudinal as well as a barrier-free environment. The University understands that persons living with disabilities may have different methods for achieving success and acknowledges that assessment and evaluation outcomes should remain consistent with course objectives.

Bishop's University recognizes its moral and legal duty to provide equal educational opportunities to all students, including students living with disabilities. Members of faculty, and instructional staff, support and administrative staff share the University's responsibility under the Québec Charter of Human Rights and Freedoms to provide accommodations to students living with disabilities. The University's goal is to ensure equitable and consistent treatment of all students, including students living with a disability, in accordance with their distinct needs and without compromising academic standards and principles.

Services located in the Marjorie Donald Building, 2nd floor,  
(819) 822-9695 – [accessibility@ubishops.ca](mailto:accessibility@ubishops.ca)

## Indigenous Student Success Centre

We value the respectful recognition of Indigenous history, culture, traditional values, stories and healing practices that support counselling alongside the use of western therapeutic approaches. The Indigenous Support Advisor supports Indigenous students and helps facilitate cultural practices and traditions.

Location: Kwigw8mna, (819)-822-9600 #2544.

## Sexual Violence Support Centre (SVSC)

Bishop's University is deeply committed to providing a safe learning environment free from any type of sexual violence. We are dedicated to preventing sexual violence by using education and safety measures in our community. We use a trauma-informed, survivor-centered and intersectional lens when supporting survivors and educating our community.

The SVSC team provides support and counselling to any student exposed to sexual violence. The SVSC also provides prevention programming and education to campus while liaising with the off-campus community. The SVSC is trained in receiving disclosures and supporting students through the process of reporting sexual violence.

Location: The SVSC is open Monday to Friday from 9:00am to 4:00pm. Main floor of Cormier House (819)-822-9695 SVSC@ubishops.ca

## Health Services

The Champlain-Bishop's Health Service is located in the John H. Price Sports Centre and offers health care to all full-time students and any part-time student who has paid the student services fee. Staff and faculty may use the service for a small fee. The staff at Health Services will do everything possible to treat illnesses and injuries quickly so that class absences will be kept to a minimum.

Some of the services offered include diagnoses and treatment of acute and chronic illness, emergency care, routine physicals, sexually transmitted infection testing and information, pregnancy tests, contraception, wart treatment, allergy shots and certain vaccinations. This is only a partial list of services offered; please inquire about any other medical needs.

The staff includes nurses, physicians, and a secretary who are available Monday through Friday. Students wishing to see the nurse will be seen in order of arrival. To see the doctor, it is recommended that you make an appointment. Emergency situations will always have priority.

Records are strictly confidential. No information is released, for any reason, without the student's consent.

Health Services are supported by student fees, therefore, there is no charge to use the service. However, the doctor's services and the cost of any tests required are only paid by health insurance or provincial medicare plans.

Quebec students who do not have their Medicare cards, or who present cards that have expired, will be required to pay the full cost of services immediately.

Canadian students from another province are fully covered by their provincial medicare plans provided they:

- 1) inform the Ministry of Health in their home province that they are studying in Quebec before they leave home;

- 2) have their Provincial Medicare card with them when they come to see the doctor. If the card is unavailable or has expired, the full cost of services must be paid immediately.

International students (including Exchange students) must subscribe to the Health and Hospitalization Insurance plan offered through the University. Details of this plan can be obtained from Bishop's International. The plan entitles the student to full medical coverage both here and at local hospitals.

Anyone requiring further information about Health Services should telephone 819-822-9600, ext. 2696, or at [www.ubishops.ca](http://www.ubishops.ca), Life at Bishops, Health Services.

## Office of Equity, Diversity and Inclusion (EDI)

The Office of Equity, Diversity and Inclusion (EDI) at Bishop's University supports the institution's commitment to fostering a campus environment grounded in equity, inclusion, accessibility, and social justice. The Office works collaboratively across the University to identify and address systemic barriers, promote inclusive practices, and enhance a sense of belonging for all members of the community. The Office of EDI manages various affinity spaces on campus including the 2SLGBTQIA++ Space, the Black Affinity Lounge, and the Parent and Infant Care Room.

EDI at Bishop's is guided by the principle that diverse and inclusive environments strengthen learning, working, and community engagement. The Office provides leadership in advancing equity-informed policies, practices, and initiatives that support students, faculty, and staff.

Key areas of focus include:

- Promoting equity and inclusion across academic and campus life
- Supporting anti-racism education and initiatives
- Advancing accessibility, universal design, and disability inclusion
- Providing resources, tools, and educational programming to build awareness and capacity across the community
- Collaborating with campus partners, including the Students' Representative Council, on initiatives such as the EDI Fund and community-based projects

The Office also curates and develops a range of educational resources and supports designed to foster a campus culture that values diversity, reduces barriers, and promotes respectful engagement among all community members.

## Residence and Campus Life

At Bishop's University we believe that the residence experience is an integral part of the university experience and thus guarantee all of our first-year degree students, who meet the required deadlines, a place in residence. Over 70% of our incoming class chooses to live in residence and each year 28% of our current residence students return for a subsequent year.

Bishop's University residences can accommodate around 700 students in Traditional Style, Modified-Bog Style and Suite Style Residences. These three choices provide students with the opportunity to choose the residence that suits their individual life style. Mackinnon and Bandeen/Pollack are our traditional style residences accommodating students in both single and double configurations. Kuehner, Munster and Abbott are Bog Style Residences.

These Bogs accommodate students in single rooms and double rooms with adjoining bathrooms. Janyne Hodder Hall is offering Modified-Bog style single rooms accommodation. Paterson Hall accommodates four students per suite, each with their own private bedroom, common kitchen, living room and two full bathrooms. All of our residences have mandatory meal plans except for Paterson Hall, which students can request a meal plan exemption.

An important part of the Residence Life program is the support that students receive while living in residence. This support comes from a well-trained staff of students who are employed as Resident Assistants (RAs) and Senior Resident Assistant (SRAs) alongside the Residence Life Management Team. RAs and SRAs live in residence, helping students with their transition to university life, and to promote a community atmosphere that focuses on mutual respect and consideration for all members of the residence community. Living on campus is the Bishop's experience. Community Living immerses students in a dynamic social environment, promoting collaboration, cultural exchange, and the development of essential life skills within a supportive and inclusive atmosphere.

Students will receive information about how to apply to residence in their admissions package and can go online to apply at that time. We encourage students to submit their application as soon as possible as the priority for residence is based upon the date we receive the application and residence deposit.

For more specific information applying to live in Residence please contact:

#### **Residence, Accommodation and Event Services**

Bishop's University  
2600 College Street  
Sherbrooke, Quebec J1M 1Z7  
Tel: 1-819-822-9600 ext. 2685  
Fax: 1-819-822-9615  
e-mail: [residence@ubishops.ca](mailto:residence@ubishops.ca)

For more information on Residence Life, please contact:

#### **Residence Life**

Bishop's University  
2600 College Street  
Sherbrooke, Quebec J1M 1Z7  
Tel: 1-819-822-9600 ext. 2695  
Fax: 1-819-822-9615  
e-mail: [residencelife@ubishops.ca](mailto:residencelife@ubishops.ca)  
Follow us on social media: [@ubishopsresidencelife](https://www.instagram.com/ubishopsresidencelife)

## **Student Government and Student Activities**

### **Students' Representative Council (SRC)**

The Bishop's University Students' Representative Council, founded in 1893, is an autonomous, government-accredited organization representing full-time and part-time students. The SRC represents students on most committees at Bishop's including Academic Senate, and the University Board of Governors.

The SRC provides numerous services and events for students. The SRC supports both academic and non-academic clubs, societies and extracurricular groups. The SRC organizes Fall and Winter Orientation Week, Winterfest and the Grad Formal, blood drives, and many other activities. The SRC offices are located on the ground floor of the Student Centre and are open daily.

The SRC is governed day-to-day by the Board of Student Representatives, which include the President, a Vice President and seven members-at-large elected by the student body. They meet twice a month during the school year and once a month during the spring and summer.

The SRC employs an Executive Director, a Director of Operations and Services, a Director of Communications and Engagement, as well as administrative staff. The SRC also provides a wide variety of student jobs from bar managers and staff to communications and events staff to services staff.

### **Mandate**

The purpose of the Bishop's University SRC shall be:

- i. To act as the official representatives of the students of Bishop's University in their relations with the administration of Bishop's University and the official representative of the students of Bishop's University in their relations with any other private or public organization including national, provincial, and international student organizations.
- ii. To promote the welfare and interests of the Student Association (SA) including the promotion of artistic, literary, educational, social, environmental, recreational and charitable activities for the advancement of the interests of the members of the SA and the Bishop's community. The SRC shall also promote among members of the SA a sense of responsibility and cooperation in the achievement of these objectives.
- iii. To safeguard the rights of the individual members of the SA, as given in the Bishop's University Charter of Student Rights and Responsibilities and as given in the Canadian and Quebec Charters of Human Rights and Freedoms.
- iv. To establish, coordinate and promote the activities of Bishop's University students in relation to their educational objectives, activities and publications, subject to the by-laws, orders and rules of Bishop's University.

## Representation

Most committees at the university have at least one student representative. It is the role of the SRC to ensure that student concerns are heard. The SRC also represents students on Senate (the highest academic body at the university) and on the Board of Governors (the highest non-academic body).

## Extracurricular Groups

### Clubs:

There are more than 20 student clubs within the SRC. These include both charity/volunteering-based clubs as well as social clubs. See <https://busrc.com/busrc-extra/> for a full list.

### Academic Societies:

There are more than 15 student-run academic societies within the SRC. These can represent different departments, programs or academic interests. See <https://busrc.com/busrc-extra/> for a full list.

### SRC Student Associations:

There are more than 7 student associations within the SRC. These associations represent groups of students based on culture, race, ethnicity, religion and/or sexual orientation. See <https://busrc.com/busrc-extra/> for a full list.

### SRC Sports:

There are more than 12 sports groups within the SRC. These included both competitive teams and leisure sports. See <https://busrc.com/busrc-extra/> for a full list.

### SRC Publications:

**The Student Handbook** - Distributed free to first-year students and sold to others. The Student Handbook is a great way to stay organized. It is especially useful for first-year students, offering information on Bishop's University policies, and helpful hints on life at Bishop's

**The Mitre** – This collection of poetry, stories, artwork, and photographs is the oldest university literary publication in Canada (1893). It is produced annually and collects submissions from students, faculty, alumni, and the local community.

**The Quad** – The Bishop's Yearbook is one of the treasured souvenirs of the university. It is published each year and lovingly compiled and edited by a team of students.

**BUSRC Website** – [www.busrc.com](http://www.busrc.com) allows for direct communication with students via an open forum while also offering students information on upcoming events, activities, clubs, job openings, elections, etc.

**The Dish** – delivered to student email boxes Monday, Wednesday and Friday, The Dish offers a glimpse of daily campus and community events.

## SRC Operations and Services:

### Health and Dental Plan

The SRC offers a health plan to all Canadian students and a dental plan to all Canadian and international students. This plan is automatically offered to all students but they may change their coverage or opt out during the opt out period. Students covered by the dental plan also benefit from Empower Me, a mental health and wellness service, legal protection, travel insurance and virtual health care. For more information: [https://studentcare.ca/rte/en/IHaveAPlan\\_BishopsUniversitySRC\\_Home](https://studentcare.ca/rte/en/IHaveAPlan_BishopsUniversitySRC_Home)

### The Gait

The Gait is the on-campus pub open each Tuesday, Thursday, and Saturday, and it is also available for special events.

The Gait provides employment for students, as well as providing a safe environment for dancing and drinking on campus. The Gait is located on the first floor of the Student Centre and is operated by students for students.

## SRC Awards

### SRC Merit Award

Chosen by SRC Board, goes to a student/s who has rendered outstanding service to the SRC in numerous areas.

### Joseph E. Cassar Award

Chosen by the SRC Board of Student Representatives and given to the student who has contributed the most to the SRC during the past year.

### Ray Lawson Award

Given to the returning student who, in the opinion of the SRC Board of Student Representatives has contributed the most to the life of the university.

### Michel Fontaine Experience Award

Given to the student chosen by the SRC Board who exemplifies the Bishop's Experience through campus leadership, athletics and/or community involvement. The SRC podium was made by Michel Fontaine's father in his memory.†

### Joy Chandler Community Involvement Award

Named in honour of a previous SRC manager, given to a person who helps bring BU students and the community together. This is usually given to a community member but can be given internally.

### Joan & Alex Paterson Award

The selection Committee for this award, is comprised of the Vice-Principal of Student Affairs and the SRC Board members. Awarded to a graduating student who during his or her years at Bishop's University, contributes the most to volunteer work and activities in the off-campus community.

### Golden Mitre Award

The Golden Mitre Awards are the highest non-academic honour that graduating students can receive. Recipients are elected by popular vote of the prospective graduating class.

### **Julie Bradshaw Memorial Award**

Established in 2003 in memory of Julie Bradshaw '80 and given to the Golden Mitre winner with the highest number of votes.

### **Purple Letter Award**

This award is given to those students who have made a consistent contribution to the life of the university and community and who might not otherwise be recognized for their efforts. Award winners are nominated by members of the university and the community.

### **Olga Reid Memorial Award for Journalism**

Awarded annually to the student journalist or writer who, in the opinion of The Campus Editorial Board, has written the best article or series during the academic year.

### **SRC Extra Leadership Award**

Given to an SRC extracurricular group lead (or leads) who has shown dedication to not only the group, but to the greater Bishop's community.

### **SRC Extra Community Impact Awards:**

Each year, two SRC extracurricular groups are given these awards based on the change they have made in the Bishop's community and/or the Lennoxville community.

### **Enzo Evangelisti Outstanding Leadership Award**

The Enzo Evangelisti Outstanding Leadership Award is given to one student who, in the opinion of the Board of Student Representatives, has demonstrated exemplary leadership qualities and has left a significant mark on the Bishop's community.

## **Other Services and Facilities**

### **Doolittle's Co-op**

Doolittle's Co-op is an all in one, one-stop shop for students' textbooks, Bishop's apparel, snacks, drinks, school/art supplies, coffee, tea, bus tickets and much more! The Co-op is a member of the Coopsco network, and its mission is to offer a wide variety of products to students at competitive prices.

Doolittle's Co-op is a student driven organization, so the purchase of a life-long membership for a flat fee of only \$25. entitles you to discounts on everything in the store, including sale items (except alcoholic beverages).

Get your membership to Doolittle's Co-op today!

### **Campus Tours**

There is no better way to see if a university is the right fit for you than to visit the campus. This is very simple to do at Bishop's as we offer personalized tours almost every day of the week!

Student ambassadors give complete tours of our campus and introduce you to life at Bishop's. On weekdays, you can meet a member of the Student Recruitment team and during the academic year, we provide you with an opportunity to attend a class, and/or talk to a professor. If the weekend suits you better, we will ensure you get a comprehensive tour of our beautiful campus.

You may book a tour by clicking on the following link: <http://www.ubishops.ca/future-current-students/campus-tours-events/> or by calling 819-822-9600 x2681. The best time to see a typical day at Bishop's is on a weekday from mid-September through

mid-April. You must schedule your tour at least three days in advance of your arrival and your tour could include a complimentary meal at the dining hall.

For more information, please contact:

**The Bishop's University Recruitment Office**

Toll-free tel: 1-877-822-8200

Tel: 819-822-9600 ext. 2681

E-mail: [recruitment@ubishops.ca](mailto:recruitment@ubishops.ca)

### **Information Technology Services**

ITS provides a range of technology services to the university community through its three divisions: Client Services, Business Solutions, and Infrastructure & Security.

Client Services provides front-line support for all IT Services, whether on campus or remotely, via the phone, e-mail, online (Virtual Help Desk) and in-person. Client Services is responsible for all "end user computing", including office/lab computers, laptops, telephony, printers, photocopiers and all multimedia classrooms and meeting spaces.

Client Services operates an in-person Helpdesk at the Library Learning Commons, open extended hours to answer computer, software, account, and network questions from students, staff, and faculty. Additionally, it supports and maintains 75 multimedia classrooms, 1300 computers, and a myriad of other devices across campus, along with the University's "production studio" in the basement of the LLC where faculty, staff, and students can access high quality video recording capabilities with technical assistance.

Business Solutions works primarily with faculty and staff to understand and translate business needs into functional and/or technical requirements for technology solutions that meet the needs of the university. The team provides management, development, integration, and support for a general suite of desktop applications, institutional data, and business processes.

Infrastructure & Security is responsible for ensuring safe and secure campus-wide access to the university's network, e-mail, systems and IT services. It manages the operations and evolution of a state-of-the-art technology infrastructure, including:

- Servers (both physical and virtual)
- Data storage and backup services
- IT Data Centres
- Network infrastructure for wired and wireless networks
- Telecommunications infrastructure and systems

A high-speed wired network serves administrative and academic offices, research, library, residences and student lab needs. Wireless connectivity is provided across campus in all academic and residential spaces and most recreational spaces as well.

ITS also provides part-time employment and experiential learning opportunities for approximately 10-20 students each year.

### **Cormier Centre of International Economics**

The Cormier Centre was founded in 1989 with a generous gift from Mr. George Petty, CEO of Repap, a Canada-based, multinational paper corporation. The Centre's original mission was to promote research in international economics, to study the impact of economic policy on business, and to contribute to economic information, communication and education. In the early years, the Centre sponsored conferences and visiting scholars, supported research projects and promoted academic/business joint projects with an international orientation. In recent years,

the Centre's focus has shifted towards the funding of low-budget, student-centered initiatives, such as: (a) the funding of student travel to Montreal to enable attendance at academic events related to international economics, (b) the funding of international-economics-related exchanges between our students and academics worldwide, and (c) the funding of prizes in student-centered essay contests related to international economics. The annual budget for such endeavors is modest, and so the requests for funds are considered on a competitive basis only.

For information, contact the Chair of the Economics department at [ecochair@ubishops.ca](mailto:ecochair@ubishops.ca).

## Cultural Affairs

Superb facilities support a dynamic cultural life on the Bishop's campus. The Florence Foreman Art Gallery brings performances and exhibitions of international calibre into the campus community throughout the academic year. Student participation in the arts, including mounting productions in Centennial Theatre, Bandeen Recital Hall and the Turner Studio Theatre is encouraged. Work-study programs in all cultural venues offer hands-on experience in: promotion, technical production, marketing, and arts administration. In addition, there are many opportunities for volunteer participation.

Artists who have recently visited campus include the late Gord Downie, Adam Cohen, Leahy, The Gryphon Trio, RUBBER-BANDance Group, Berlin's 17 Hippies, Holly Cole, Theatre of Early Music, lyric soprano Marie-Josée Lord, Innuk soprano, Deantha Edmunds and The East Village Opera Company.

## Peter D. Curry Wildlife Refuge

The Peter Curry Marsh is an area of approximately 15-hectares of wetland and upland forest, located on the Bishop's property, just a stone's throw away from the Sportsplex. This area is a joint development between the school and Ducks Unlimited Canada and represents an ideal location for field laboratories for Biology and Biochemistry students studying biodiversity. Ranked as the second most popular birding location in the region, Peter Curry Marsh is a focus for local bird watchers, naturalists, and people just looking to relax in a natural setting.

Named after Bishop's alumnus and donor Peter D. Curry, in recognition of his commitment to both conservation and education, the area is maintained thanks to generous donations from local alumni and the participation of faculty and students at the school.

## Daycare

The Panda Daycare Centre, which is located on the Bishop's campus, has space for 140 children from newborn to 5 years of age. Interested parents are urged to make application as early as possible. For information, telephone 819-346-1414.

## The Eastern Townships Resource Centre (ETRC)

Located at the Bishop's University Library Learning Commons, the Eastern Townships Resource Centre (ETRC) preserves and promotes the history and culture of Quebec's Eastern Townships. While its Archives Department focuses on the region's English-speaking communities, the Centre's mission, mandate and ongoing activities are meant to be inclusive of all communities present in the Eastern Townships.

Accredited by *Bibliothèque et Archives nationales du Québec* (BANQ), the ETRC Archives collect, preserve, and provide access to a wide range of historical material, including more than 200 linear metres of textual records, 100 000 photographs, 1200 maps, and 1000 hours of audio recordings. The ETRC also supports members of the public in conducting genealogical research.

## Experiential Learning Opportunities

In partnership with Bishop's University, the ETRC offers students hands-on experience in a professional heritage environment right here on campus. Three credited internship options are available through the Department of History and Global Studies (HIS 391):

- Archives processing
- Archives digitization
- Heritage outreach

Internship opportunities may also be available in partnership with other departments, such as Politics and International Studies.

These placements allow students to develop practical research, archival, and public-history skills while contributing to real-world projects.

The ETRC is also always looking for student volunteers and actively supports community-led research and outreach projects.

## Student Engagement

The ETRC promotes the history and culture of the Eastern Townships through lectures, exhibitions, and publications. Students are encouraged to submit their papers to Quebec Past & Present (the Colloquium on Quebec Studies, in late March) and the *Journal of Eastern Townships Studies* (JETS).

The ETRC is also available to facilitate workshops on archival research and heritage outreach tailored to a variety of course objectives in the humanities and social sciences.

**Archives hours:** Monday to Friday, 9:00 a.m.–12:00 p.m. and 1:00 p.m.–4:00 p.m.

**Archives inquiries:** Jazmine Aldrich, Head Archivist, ext. 2261, [etrc2@ubishops.ca](mailto:etrc2@ubishops.ca)

**Internships & activities:** Etienne Domingue, Director, 819-822-9600 ext. 2647, [etrc@ubishops.ca](mailto:etrc@ubishops.ca)

## Financial Aid

For enquiries regarding Financial Aid, please visit the Registrar's Office located on the 2<sup>nd</sup> floor of Mountain House (over the Purple Pod). We provide students with information and assistance in applying for various federal and provincial government loan and bursary programs. Further information can be obtained by phone at 819-822-9600 ext. 2655 or by email at [studentaccounts@ubishops.ca](mailto:studentaccounts@ubishops.ca)

## Florence Foreman Art Gallery

As a vibrant part of university life at Bishop's University, the Foreman Art Gallery serves as a strong link to the community of Lennoxville and Sherbrooke as well as an active site of scholastic research about contemporary art and curatorial practice. The Gallery is named in honour of the late Florence May Foreman, formerly of Vancouver B.C., who left to the University the largest bequest in its history.

The FOREMAN ART GALLERY of Bishop's University is a space for thinking and producing knowledge about contemporary art and its relation to the global and local communities we share. The Gallery strives for excellence as it researches, exhibits, and documents contemporary art by emerging and mid-career professional artists in innovative curated contexts. These exhibitions are presented with the objective of provoking public debate on cultural and social issues for an expanding audience that includes our local University community, a larger art community within Quebec and Canada, as well as broad and diverse general and virtual audiences.

The Foreman Art Gallery's COMMUNITY ART LAB positions itself on the cutting edge between art, education, and community development with the goal of exploring how these worlds collide and interact with one another. Through its interventions, satellite activities, and public events, the Laboratory stimulates exchanges and discussions in order to disrupt the hierarchy of knowledge and to enrich community life.

The Foreman Art Gallery shows the work of professional visual artists in innovative ways, focusing on thematic curated exhibitions part of the following series: Social Currents (thematic curated group exhibitions): New Voices (highlight on an emerging artist), New Publics (exhibitions for targeted audiences) and Carte Blanche (regionally-focused curated group exhibitions). The gallery also produces a graduating fine art student exhibition each spring.

Since 1998, 60 bilingual exhibition booklets, self-guided tour booklets and leaflets, 4 edited catalogues, and 10 group and solo exhibition catalogues have been produced. Of these are noteworthy examples: Irene F. Whittome: Conversation Adu (winner of a Graphika prize, 2007); Denyse Thomasos: Epistrophe (winner of a Graphika prize, 2007); and At the Crossroads of Art and Medicine (winner of a Graphika Prize 2009).

Admission to the gallery is free. The Foreman Art Gallery is located adjacent to the lobby of Centennial Theatre. Hours: Tuesday–Saturday, from 12:00 p.m. to 5:00 p.m.

**Gentiane Bélanger, Director/Curator**

819-822-9600, ext. 2687

Gallery: 819-822-9600, ext. 2260

Fax: 819-822-9703

Website: foreman.ubishops.ca

Bishop's University also has a permanent art collection of 400+ works, with an emphasis on Canadian art from the 19th and 20th centuries. The Bishop's University Art committee is chaired by the University Librarian, and is composed of representatives from staff, faculty, students and community members. Art works are displayed in outdoor and indoor venues, buildings and offices across the campus. Catalogues showcasing some pieces of the collection are available from the Art Collection Technician: Merrylou Smith (819) 822-9600, ext. 2561

## International Mobility Program

Student exchange and study abroad programs |  
Bishop's University (ubishops.ca)

<https://www.ubishops.ca/future-current-students/student-exchange-and-study-abroad-programs/>

Bishop's University encourages all students who qualify to spend a semester or two abroad at one of our bilateral partners around the world. Successfully completed pre-approved course credits taken on exchange are transferred to your Bishop's degree. Marks/grades obtained at the host university are not included in the calculation of your cumulative average at Bishop's upon your return because of different assessment and grading schemes. A "Pass" or "Fail" will appear on the Bishop's transcript for each of the courses taken along with the number of credits obtained.

Students may continue to receive financial aid for which they are eligible at Bishop's. Students on Bishop's scholarships need to maintain an equivalent level of academic excellence at their host campus to receive their scholarship in the semester following their exchange. Students with loans from the USA will need to select their host campus from international Title IV partner universities.

To be accepted into the Exchange Program, Bishop's students must meet the following criteria:

- obtain and maintain a 70% cumulative average in one year of full-time study (30 credits) in a degree program, prior to departure to a host university,
- assume travel and living costs, health insurance, and personal expenses, during their exchange abroad,
- receive written permission to participate from the Dean and Chair of their respective academic program,
- demonstrate proficiency in the language of the host university if necessary,
- respect all procedures and deadlines, as well as pre-departure, health and safety trainings, and other requirements as directed by Bishop's International,
- be a student in good standing.

Tuition and fees (for 15 credits per semester) and student service fees are payable to Bishop's, and accommodation and meals are paid to the host university. Additional criteria may pertain in some exchanges. In order to fit an exchange experience into their degree program, Bishop's International encourages students to plan early. Students interested in applying are asked to consult with Bishop's International (HYPERLINK: [exchange@ubishops.ca](mailto:exchange@ubishops.ca)), attend a mandatory information session in the Fall semester prior to applying, and to consult with their academic advisor with regards to planning for graduation. Students must obtain prior approval for all courses to be taken at the host university by their program Chair at Bishop's to participate in the Exchange Program, for a maximum of 30 transferrable credits.

Office of the Coordinator International Students Success & Global Learning: NOR-206

Email: [exchange@ubishops.ca](mailto:exchange@ubishops.ca)

<https://www.ubishops.ca/future-current-students/studentexchange-and-study-abroad-programs/>

## International Students

Bishop's University extends a warm welcome to all Exchange and International Students. Our campus provides an exceptional opportunity to become fully immersed in student life while learning and living in both of Canada's official languages. International and Exchange students have access to all services on campus, and any questions about the services offered can be addressed to HYPERLINK "mailto:studentservices@ubishops.ca"studentservices@ubishops.ca. International students are also encouraged to contact Bishop's International for any questions related to their immigration documents or conditions associated with their stay as a temporary resident in Canada.

Email: [international@ubishops.ca](mailto:international@ubishops.ca)

<http://www.ubishops.ca/bishops-international/>

### **Bishop's International – Bishop's University**

Norton 2nd Floor: 203-206

2600 College Street

Sherbrooke, Quebec

JIM IZ7 CANADA

## Library Learning Commons

The LLC provides an environment for the exploration, discovery, creation, and dissemination of knowledge, in groups or individually. Information literacy sessions are conducted by the Librarians throughout the year. The sessions, usually presented to individual classes, can be general and introductory, or designed to meet the needs of a specific class or topic. Librarians also teach one-credit courses in Information Literacy and Critical Thinking, which are taken as lab components of research-based courses offered through other departments. Sessions are taught in the technology-equipped library classrooms or online, allowing for interactive learning and practical experience. Individual assistance is available at the research assistance desk or online. An appointment can be made with a librarian for extended research consultations. Guides and study aids for research in various academic disciplines are available on the library's website.

The Bishop's University Library is a member of the *Partenariat des bibliothèques universitaires du Québec* (PBUQ). The Library Learning Commons houses a collection of nearly 270,000 physical items, including books, journals, sound recordings, movies, and other audiovisual and non-print materials. The catalogue and most of the library's electronic resources, such as e-books, e-journals and databases, and their thousands of additional items, can be searched on or off campus through the discovery tool Sofia on the library website. Through the Resource Sharing service, also in Sofia, users can request materials from any other Quebec university library. The Interlibrary Loan service provides access to additional resources from outside the province of Quebec. Both of these services are free of charge.

The facilities include several group study rooms and numerous group study areas, as well as individual study spaces, for more than 900 users. The Library Learning Commons also houses the Information Technology Services Helpdesk, the Writing Centre, and the student-run Student Success Centre, as well as classrooms and meeting rooms. The McConnell Agora is the location of academic happenings or open study. The Library Café is a place where students can relax, chat with friends, and enjoy a small meal or beverage. A digital video production studio

and editing stations permit the creation of multimedia projects. Listening stations provide access to the records and CDs in the music collection. Other equipment includes banks of computer workstations, printers and scanners. The Library Learning Commons is completely wheelchair accessible.

The Archives and Special Collections include rare books, historical pamphlets, maps, microfilms, and archival material. The P.H. Scowen Eastern Townships Historical Collection is an important resource for historians and other researchers of local history. The Mackinnon Collection of Canadiana includes many rare and valuable books and pamphlets relating to Canadian history and biography. Materials in the Bélanger-Gardner Collection are devoted to the history of the Eastern Townships.

More detailed information, such as hours of service, contact information, resource guides, study room reservations, and more can be obtained by consulting the Bishop's University Library Learning Commons website at <https://www.ubishops.ca/library/>.

## Librarians

### **Kiersten Bradley,**

B.A. (Bishop's), M.L.I.S. (Dalhousie)

### **Daniel Bromby,**

B.A. (Bishop's), M.L.I.S. (McGill)

### **Sarah Heath,**

B.A. (Bishop's), M.L.I.S. (Western)

### **Gary McCormick,**

B.A. (Carleton), M.L.I.S. (McGill)

### **Eliza McKnight,**

B.A. (Bishop's), M.L.I.S. (Western)

## Mathematics-Statistics Help Centre

The Math-Stats Help Centre is located in Johnson 4. Our friendly, knowledgeable staff help students individually or in small groups to perfect their mathematical skills, work on their assignments, understand mathematical concepts and study for their exams. This service is free to all Bishop's University students and no appointment is necessary. The most up-to-date schedule can be found on the [Mathematics Department webpage](#) along with a link to book online tutoring sessions, if available. For more information, contact Scosha Merovitz at 819-822-9600 ext. 2722 or [smerovit@ubishops.ca](mailto:smerovit@ubishops.ca).

## Theatres

Bishop's Centennial Theatre, built in 1967, contains a charming and efficient main theatre seating 550, a spacious lobby, a vast workshop, a rehearsal room, dressing rooms, a Green Room, and the administrative offices. Equipped to the newest standards since the renovations of 2006, it provides an excellent learning facility as well as a splendid focus on a diversity of renters and the annual large-scale Drama Department production. Students are offered every chance to work on the various aspects of the incoming or in-house productions.

The Turner Studio Theatre functions as a dynamic multi-purpose environment for traditional and experimental presentations. Opened in March 1989, it seats up to 150 people in a technically sophisticated yet intimate space which can adapt to the special needs of theatre. As a laboratory and teaching resource, the Turner Studio Theatre provides a creative context in which students can develop their professional skills. The Drama Department produces two annual Festivals of student plays as well as four other productions directed by the Drama Department teachers and professors.

## University Chapel of St. Mark's

St. Mark's Chapel is a sacred place on the campus known for its beauty and peaceful atmosphere. The Chapel was consecrated in 1857, was enlarged in 1875, and interior additions to the fabric were completed in 1898, when the present magnificent carved oak stalls and panelling were installed. These were executed by French-Canadian craftsmen and are arranged on the pattern of the traditional collegiate church. The other furnishings, stained glass windows, memorial plaques, the organ, the sanctuary lamp, the lectern Bible, all reveal parts of the University history. In 1989, the Chapel was declared a historic site by the Quebec Ministry of Cultural Affairs.

Sunday services are held at 10:00 a.m. during the academic year and the Chapel is open daily from 7:00 a.m. to 6:00 p.m. for prayer and reflection. Special services and concerts are held at various times and are publicized throughout the University and the local community. The administration of St. Mark's and its services of worship are the responsibility of the Chaplain to St. Mark's Chapel.

## The Writing Centre

The Bishop's University Writing Centre is located in the Library Learning Commons. It offers free online and in-person consultations for students who would like help with their written assignments. The Centre also offers free workshops to help students improve their written work. For further information, visit [ubishops.ca/writing-centre/](https://www.ubishops.ca/writing-centre/) or contact the Writing Centre Coordinator, 819-822-9600, ext. 2400.

Email: [ewpchair@ubishops.ca](mailto:ewpchair@ubishops.ca)

## Write for Success Writing Assessment

Write for Success is a Writing Centre service developed to give new students the opportunity to get valuable tips and advice to improve their academic writing before their first written assignment is due. Incoming students are invited to write an essay from among a variety of topics. These essays are carefully reviewed by Writing Centre consultants who then meet with the students and offer ways in which their writing can be improved. For more information, visit <https://www.ubishops.ca/writing-centre/write-for-success/>

## Consultation Service

Students who want help or feedback on their written assignments can sign up for free consultations at The Writing Centre using the online booking system: <https://www.ubishops.ca/writing-centre/online-appointment-instructions/> Assistance is given in essay planning, organization, development, grammar and syntax. Students can also get help with application letters and letters of intent.

## Workshops

The Writing Centre offers free interactive workshops that address every stage of the academic writing process from brainstorming a topic to polishing the final draft. For more information, go to <https://www.ubishops.ca/writing-centre/workshops/>

## Resources

The Writing Centre provides an assortment of downloadable pdf handouts and online resources to assist with academic writing. For more information, go to <https://www.ubishops.ca/writing-centre/writing-resources/>

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