

FEBRUARY 2ND 2018

MINUTES

- Chair:** Robert Hall
- Present:** Jane Brydges, Anthony Di Mascio, Pierre Cossette, Morgan Gagnon, Michael Goldbloom, Brian Levitt, Michel Marleau, Nadia Martel, Cathy McLean, Andrew Stritch, James Sweeny, Tova White
- Remotely:** Kerry Hull, Michele Murray
- Senior Administration:** Marie-Josée Berger, Isabelle Goyette, Stine Linden-Andersen, Miles Turnbull, Trygve Ugland, Nick Andrews, Matt McBrine
- Regrets:** Francine Turmel
- Secretary:** Marie-Josée Dufour
- Guests:** Bob Goldberger, Kylie Côté

ITEM 1: CHAIR'S WELCOME

The Chair called the meeting to order at 3:05 p.m.

ITEM 2: APPROVAL OF AGENDA

James Sweeny moved the approval of the agenda and Michel Marleau seconded the motion.

The motion carried.

ITEM 3: APPROVAL OF MINUTES

Tova White moved approval of the minutes of the November 24th, 2017 and the December 11th, 2017 meetings as distributed. Cathy McLean seconded the motion.

The motion carried.

ITEM 4: BUSINESS ARISING

Miles Turnbull informed the Board members of the initiatives taken by the University to update Ms. Dillon and Ms. Stonehewer about the Knowlton Campus.

ITEM 5: PRINCIPAL'S REPORT

Government relations

Heads of Quebec universities had a call with the Deputy Minister, Sylvie Barcelo, about the new funding formula. She informed the universities that no institution will see its funding reduced as a consequence of the new funding formula.

Events on campus

Donald Lecture: The Principal spoke about Maggie MacDonnell, who in 2017 won the \$1 million Global Teacher Prize. She delivered a powerful and inspiring address that explained the challenges facing Inuit communities and her work in developing programs that promote physical activity and a healthy lifestyle.

AVP Advancement

After a recruitment process involving a selection committee composed of Michael Goldbloom, Cathy Maclean, Jo-Anne Ryan, Stephanie Chicoine, Mark Lawson and Tim Griffin, Jacquie Scott has been appointed to the position of Assistant Vice-Principal Advancement. Jacquie began working for Bishop's University three years ago as a consultant on the capital campaign and she will start in her new position on February 5th, 2018. During the selection process, it was decided that communications should be a central service. Therefore, a new role of Communications Director will be created and the department will report to the VP Government Relations.

ITEM 5.1: PROFESSOR-STUDENT INTIMATE RELATIONSHIPS

Marie-Josée Dufour presented how this issue is currently managed at Bishop's University and spoke about the proposed Policy on the Prevention of Sexual Harassment and Employee Code of Conduct.

ITEM 6: TASK FORCE ON ACADEMIC REPUTATION

Trygve Ugland presented an update on the work of the academic reputation task force and on the results of a survey conducted amongst Faculty, Staff and students. The Task Force will present its preliminary recommendations in June 2018.

ITEM 7: ACADEMIC REPORT

Tenure-stream positions and sessional positions

The Academic Report provided an overview of the criteria and process used by the Senate Planning Committee and Senate for the recommendations of tenure-stream positions.

The RAM score (Resource Allocation Model score) was used by the Senate Planning Committee in setting priorities for hiring faculty. Senate had approved the recommendations of the Senate Planning Committee.

The Principal consulted members of the Executive Group in considering his recommendation to the Board regarding tenure-stream hiring and the ability to fund the Senate's recommendations within the operating budget.

Finally, the Finance Committee endorsed the recommendations to the Principal for the recruitment of regular tenure-stream positions in Sports Studies, Psychology and Business and two conditional tenure-stream positions in Political Studies and Education. The process will be managed by the VP Academic.

RESOLUTION 2017-4-01
FOR THE APPROVAL OF TENURE-STREAM POSITIONS
FOR 2018-19

WHEREAS Senate adopted a new resource allocation policy at its September 19th, 2016 meeting to govern the setting of priorities among requests for tenure-stream and sessional positions and the allocation of part-time credits;

WHEREAS the Senate Planning Committee reported to Senate at its November 20th meeting that five of the tenure-stream positions requested by Departments, Schools and programs met the criteria established for a position, and established the following priority among the five positions:

1. Sports Studies Program;
2. Department of Psychology;
3. William School of Business;
4. Department of Politics and International Studies;
5. School of Education

WHEREAS Senate approved the recommendation of the Senate Planning Committee in relation to the five positions, and the disciplinary priorities among those positions;

WHEREAS the senior administration has produced a projection for 2018-19 that includes funding for these positions;

AND WHEREAS the Finance Committee has discussed the University's current financial projections within the parameters of a financial recovery plan and has supported the Senate's recommendations for:

- ♦ The first three tenure-stream positions, in rank order, beginning July 1st, 2018, without conditions;
- ♦ The next two tenure-stream sessional positions beginning July 1st 2018, in rank order, conditional on confirmation of two faculty members' intentions not to return to the University following a leave of absence;

BE IT RESOLVED THAT the Board of Governors approves:

- ♦ that three tenure-stream positions be allocated as of 2018-19 in accordance with the priorities established by Senate, one to the Sports Studies program, one to the Department of Psychology, one to the William School of Business; and
- ♦ that two additional tenure-stream positions be allocated as of 2018-19, conditional on confirmation that professors currently on leave of absence do not return to the University.

Moved by: Michael Goldbloom

Seconded by: Jane Brydges

The motion carried, none opposed.

Enrollment Update

For academic year 2017-2018, the University surpassed the FTE target of 2499 by 43.5 resulting in additional revenue of \$380,000 above budget.

Research Highlights

On December 4th, 2017, Bishop's University held a press conference and community outreach event at Alexander Galt Regional High School to announce Dr. Jason Rowe's nomination as a Canada Research Chair in Exoplanet Astrophysics as well as the funding he received from the Canada Foundation for Innovation, from the Ministère de l'Économie, de la Science et de l'Innovation and from private partners. Dr. Rowe reviewed his professional trajectory and talked about some of the most recent discoveries in space research to some eighty high school science students. This event received extensive media coverage: it made the front page of La Tribune and was covered by The Sherbrooke Record, Estrieplus.com, Le Nouvelliste, Le Droit, La Voix de l'Est, Le Soleil, Radio-Canada, and CBC.

ITEM 8: RECOMMENDATION FOR THE HIRING OF TENURE-STREAM PROFESSORS

This item was dealt with under the Academic Report, Item 7 above.

ITEM 9: FINANCE COMMITTEE REPORT

Michel Marleau, Chair of the Finance Committee, reported that the Committee had met on January 22nd, 2018 and presented the 2017-18 operating forecast and cash flow. Isabelle Goyette stated that preliminary information about the new funding formula for universities indicated that Bishop's University could be negatively affected. However, we do not yet have the information on the additional money Bishop's University may receive to compensate for this.

ITEM 10: REPORT OF THE AD HOC COMMITTEE – SIF PROJECTS

Nadia Martel, Chair of the Ad Hoc Oversight Committee, reported that the risk assessment for the Johnson Labs renovation has decreased from moderate to low since the cost of the renovation is now confirmed. A suggestion was made to organize a tour of the renovated buildings after construction.

ITEM 11: REPORT FROM THE GOVERNANCE AND ETHICS COMMITTEE – BOARD SURVEY

Nadia Martel, Chair of the Governance and Ethics Committee, presented the Board survey results. The participation rate was good and results are very positive and in line with previous years. With respect to comments, we will evaluate how to enhance the audio systems for those participating in Board meeting electronically and to improve the management of documents.

Ms. Martel informed the Board that the next survey will be circulated in June for presentation of the results in September.

The statutes and committees' mandates are under review.

ITEM 12: REPORT OF THE AD HOC COMMITTEE ON THE HOUSING PLAN

Cathy McLean, Chair of the Ad Hoc Committee, reported on the status of the construction of the new residences. She informed the Board that the renovation of Kuehner is on time and on budget, and that the renovation of Munster will start during the summer. The Campus Master Plan will be reviewed by an external firm.

ITEM 13: FOUNDATION AND ADVANCEMENT UPDATE

Matt McBrine introduced Bob Goldberger, Chair of the Bishop's University Foundation, who joined the Board meeting at this point by phone, and Kylie Côté, Financial Analyst. Mr. Goldberger presented the Board members of the Foundation. Kylie Côté reported on the assets of the Foundation and contributions to the University.

The Board congratulated the Foundation for its outstanding work in raising the money in the capital campaign and for their valuable contributions to the University.

ITEM 14: CONTROLLED GOODS

The Vice-Principal Academic, Miles Turnbull, introduced the Controlled Goods Program of the Government of Canada and requested that the Board members authorize Bishop's University to register for the program in order to allow Dr. Jason Rowe to pursue his research activities.

RESOLUTION 2017-4-02

**FOR THE APPROVAL OF THE REGISTRATION OF THE UNIVERSITY IN THE
CONTROLLED GOODS PROGRAM OF THE GOVERNMENT OF CANADA**

BE IT RESOLVED THAT the Board of Governors approves the following:

1. Authorizes registration of Bishop's University in the Controlled Goods Program of the Government of Canada.
2. Authorizes the Vice-Principal Academic, Dr. Miles Turnbull, to sign the registration form of the Controlled Program.
3. Supports the appointment of Jeff MacDonald, Health and Safety Coordinator, as a designated official of Bishop's University for this specific program.
4. Supports the appointment of Sylvie Côté, Director of Research Services, as a designated official of Bishop's University for this specific program.

Moved by: Tova White

Seconded by: James Sweeny

The motion carried.

ITEM 15: LOCKER ROOMS

Isabelle Goyette introduced the men's and women's basketball locker room renovation project and requested that the Board members pre-approve the project as the bids will be opened on February 14th, 2018. The approval is conditional that the price submitted by the lowest conforming bidder is equal to or lower than the budgeted amount of \$660,000.

RESOLUTION 2017-4-03

**FOR THE APPROVAL OF THE CONTRACT FOR THE RENOVATION OF THE
BASKETBALL LOCKER ROOMS**

BE IT RESOLVED THAT the Board of Governors approves the contract with the contractor who submits the lowest priced bid that conforms to the bid specifications, conditional that the price submitted is equal to or lower than the construction budget and including

contingency (\$660,000), and authorizes Michael Goldbloom, Principal and Vice-Chancellor, and Isabelle Goyette, Vice-Principal Finance and Administration, to co-sign the construction contracts related to the basketball locker rooms.

Moved by: Brian Levitt

Seconded by: Michel Marleau

The motion carried.

ITEM 16: ACCESS TO BSDQ DATABASE

Isabelle Goyette introduced the *Bureau des soumissions déposées du Québec* (BSDQ) database and requested approval from the Board.

RESOLUTION 2017-4-04

FOR THE APPROVAL OF THE DESIGNATION OF A MASTER USER FOR THE BSDQ
DATABASE

WHEREAS the *Bureau des soumissions déposées du Québec* (BSDQ) offers an exclusive electronic service (TES) for the transmission of subcontractor tenders accessible to any organization awarding construction contracts;

WHEREAS Bishop's University awards contracts to contractors, who can hire subcontractors to fulfill their obligations;

WHEREAS Bishop's University must name an '*Usager-maître*' (master user) who will manage the University's account and who will have access to the electronic service provided by the BSDQ regulations;

WHEREAS the Manager of Capital Planning and Projects is responsible for the management of construction contracts at Bishop's;

WHEREAS the Manager of Capital Planning and Projects position is currently held by Mr. David Lacroix;

BE IT RESOLVED THAT David Lacroix is designated as *Usager-maître* and is authorized to sign the *protocole d'utilisation de la TES*; and

BE IT FURTHER RESOLVED THAT BDSQ may provide Bishop's University's user code and a password to access TES to David Lacroix.

Moved by: Michel Marleau

Seconded by: Jane Brydges

The motion carried.

ITEM 17: AD HOC OVERSIGHT COMMITTEE FOR THE BISHOP'S SPORTS AND WELLNESS CENTRE – MOTION TO DISSOLVE

WHEREAS the Statutes of Bishop's University provide in section 3.1 of Division I that the Board may of its own motion create, merge and abolish ad hoc committees;

AND WHEREAS the Principal has recommended the abolition of the Ad Hoc Oversight Committee for the Sports and Wellness Centre;

BE IT RESOLVED THAT the Board of Governors approves the abolition of the Ad Hoc Oversight Committee for the Sports and Wellness Centre.

Moved by: Tova White

Seconded by: Nadia Martel

The motion carried.

ITEM 18: CANNABIS LAW

Marie-Josée Dufour reviewed the legislations on cannabis and the impact it will have on the University.

ITEM 19: REPORT FROM THE PRESIDENT OF THE SRC

Morgan Gagnon, President of the Students' Representative Council, spoke to her report on Orientation Week and executive elections. She informed the Board about the Amazon packages situation (delivery of unordered packages). Amazon and the RCMP have launched an investigation.

ITEM 20: REPORT FROM THE COMMITTEE ON LIFE AT UNIVERSITY

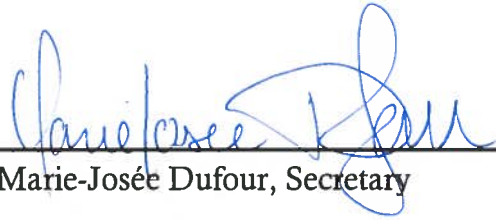
Morgan Gagnon spoke to her report on Committee on Life at the University.

ITEM 21: OTHER BUSINESS

There being no further business, the Board moved into closed session at 5:05 p.m.



Robert Hall, Chair



Marie-Josée Dufour, Secretary