Bishop’s University was founded in 1843 and ten years later, in 1853, received a royal charter granting it the right to confer degrees.

**Accreditation:** Member in good standing of the Association of Universities and Colleges of Canada (AUCC) and the Association of Registrars of the Universities and Colleges of Canada (ARUCC).

**Calendar:** The academic calendar consists of two semesters lasting approximately 12 weeks plus final examinations and one intensive spring semester lasting approximately 6 weeks. For example: Fall: September to December; Winter: January to April; Spring: May to June.

**Credits:** Normally, a one semester course is worth 3 credits and is taught for 3 hours per week. A full year course is taken over two semesters and normally its credit value is 6. Laboratory courses are normally 1 credit.

**Averages:** The cumulative average is computed on all grades received towards the current program. If a course is repeated then only the most recent grade is included in the cumulative average. Only work taken at Bishop’s University is used in the calculation of the cumulative average.

**Withdrawal and Transfer**
All attempted coursework appears on the transcript. Students may withdraw with permission up until approximately 7 weeks from the start of the semester and will be denoted with “WP”. Transfer credits are approved if deemed equivalent to university level with a at least a “C” grade equivalent.

**Course Numbering System**
- 100-199 are normally first year courses
- 200-299 are normally second year courses
- 300-399 are normally third year courses
- 400-499 are Honours courses or courses in the Bachelor of Education
- 500-799 are graduate level courses

**Grading System for Undergraduate Studies:** Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Bachelor of Education, Bachelor of Business and Science, Special Non-degree Status
- Passing Grade: 50 - 100%, P (pass)
- Failing Grade: 0 - 49%, F (failure)
- 80 - 100% Equivalent to A
- 70 - 79% Equivalent to B
- 60 - 69% Equivalent to C
- 50 - 59% Equivalent to D
- 0 - 49% Equivalent to F - Failure

"Academic Honour Roll” is recorded on the transcript if the student has an average of 80% or better for the academic year (Fall-Winter semesters).

**Grading System for Graduate Studies:**
- Master of Arts, Master of Science
  - Passing Grade: 65 - 100%, P (pass)
  - Failing Grade: 0 - 64%, F (failure)
- Master of Education
  - Passing Grade: 70 - 100%, P (pass)
  - Failing Grade: 0 - 69%, F (failure)

**Notations:**
- AEG Aegrotat Pass
- AUD Audit
- CCC CEGEP Course Credit
- DEF Deferred
- EXC Exemption Credit Examination
- EXT Extra Degree Credit
- F Failure
- IPR In Progress
- NFC Not For Credit
- NMS No Mark Submit
- REP Currently Repeating Course
- RFC Repeat For Credit
- RNC Repeat No Credit
- RPL Replacement Course
- SUP Supplemental Examination
- WP Withdraw with Permission
- WU Withdraw from University

**Transcript Validation and Authenticity:** This is an official transcript only if printed on secure purple paper with the “Globe” watermark embedded in the fiber of the paper and the official seal stamped on the front of each page.

For more information concerning academic polices please visit: www.ubishops.ca/academic-programs/calendar
For questions regarding validity please contact the Registrar’s Office (819) 822-9600 ext. 2682

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