

# 2023–2024 Fees

All students are required to pay their School Fees in full before the start of each semester. All amounts are listed in Canadian funds. The payment deadlines are as follows: September 30 for the Fall Semester; January 31 for the Winter Semester. The University may make changes to this Calendar, including the fees, without notice as advised by the Quebec government and /or as circumstances warrant.

## SCHOOL FEES

(Check our Website for updated fees)

### TUITION FEES:

<b>Canadian fees:</b>	Tuition Fees for <i>Quebec residents</i> <sup>(1)</sup>	\$96.03 per credit
	Tuition Fees for <i>Out-of-province residents</i> <sup>(2)</sup>	\$299.73 per credit

### International fees:

#### Undergraduate:

Business (2016 and earlier)	\$828.88 per credit
Business cohort 2017	\$700.00 per credit
Business cohort 2018	\$750.00 per credit
Business cohort 2019	\$808.33 per credit
Cohort 2020 (All disciplines)	\$816.67 per credit
Cohort 2021 (All disciplines)	\$848.52 per credit
Cohort 2022 (All disciplines)	\$873.98 per credit
Cohort 2023 (All disciplines)	\$900.20 per credit

Science, Mathematics, Computer Science, Drama, Music, Fine Art (Earlier than 2020)	\$741.73 per credit
Other disciplines (Earlier than 2020)	\$664.07 per credit

#### Graduate:

Course-based program(2019 & earlier)	\$664.07 per credit
Course-based graduate Cohort 2020	\$816.67 per credit
Course-based graduate Cohort 2021	\$848.52 per credit
Course-based graduate Cohort 2022	\$873.98 per credit
Course-based graduate Cohort 2023	\$900.20 per credit
Thesis-based graduate program	\$657.60 per credit

### Online courses:

For out-of -province	\$291.00 per credit
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(\*) The base Quebec tuition rate is indicated on all Non-Quebec and on International on thesis-based graduate students financial statements for accounting and transparency.

### COMPULSORY FEES: (per Semester)

Registration fee	\$4.94 per credit to a maximum of 15 credits
Administration fee	\$3.10 per credit to a maximum of 15 credits
Sports Center Access fee	\$50.24 per semester
Student Services	\$34.03 per credit to a maximum of 15 credits
Student Fees (listed below) (9 credits or more)	\$146.06

#### SRC Management Fees

**\$112.53**

SRC Activity fee	\$73.00
SRC Quad yearbook	\$6.93
Environmental Levy	\$2.60
Infrastructure Contribution <sup>(3)</sup>	\$30.00

#### Other SRC Student fees

**\$33.83**

Campus Newspaper	\$7.70
Refugee Sponsorship	\$5.35
Library Contribution	\$15.35
Quebec Students Union (QSU)	\$5.43

**Total Student Fee \$146.36**

Copyright fees	\$0.93 / credit
Technology fee	\$1.60 / credit

### OTHER FEES: (new students only)

Students' Representative Council (SRC)	
Orientation Fee	\$95.90
Winter Orientation Fee	\$28.55

(1) Regulations imposed by the Quebec Ministry of Education oblige students to provide proof of Quebec residency at the time of registration in order to be charged the Quebec tuition rate. Students who fail to provide the required proof must pay additional fees as prescribed by the Ministry. Students born in Quebec must provide a copy of their birth certificate to be classified as Quebec residents. Students born outside Quebec must meet specific criteria and submit proper documents to be recognized as Quebec residents. For information visit: [www.ubishops.ca/future-current-students/money-matters/tuition-and-fees/quebec-provincial-residency/](http://www.ubishops.ca/future-current-students/money-matters/tuition-and-fees/quebec-provincial-residency/).

(2) Canadian Citizens, Permanent Residents or First Nations student registered in French Honours program may be exempt from paying the non-Quebec differential fees for all their courses. To qualify, they must enroll in a minimum of 6 FRA credits / semester. Canadian Citizens, Permanent Residents or First Nations, and International students registered full-time in a Bachelors or Masters degree will be charged Quebec tuition rates for any French language for literature courses taken. Students holding French citizenship and Belgium French-speaking will pay Canadian tuition fees. Excluded: Students in a Non-Degree program and International Business students starting Fall 2017 going forward.

(3) Donation to the Foundation for the Gait infrastructure project.

**Example of 2023-2024\* Tuition and Compulsory Fees (15 credits):**

\*(based on 15 credits per semester and not including other compulsory or incidental fees)

<i>*Fees are subject to change</i>	<b>Tuition</b>		<b>Compulsory Fees</b>		<b>Total per Semester</b>	<b>Total Fall &amp; Winter</b>
<b>Canadian Fees:</b>						
Quebec resident & out of Quebec thesis-based graduate .....	\$1,440.45	+	\$865.66	=	\$2,306.11	\$4,612.23
Out-of Province.....	\$4,495.95	+	\$865.66	=	\$5,361.61	\$10,723.23
<b>International fees Undergraduate</b>						
Business (2016 & earlier) .....	\$12,433.20	+	\$1,576.66	=	\$14,009.86	\$28,019.73
Business cohort 2017 .....	\$10,500.00	+	\$1,576.66	=	\$12,076.66	\$24,153.33
Business cohort 2018 .....	\$11,250.00	+	\$1,576.66	=	\$12,826.66	\$25,653.33
Business cohort 2019 .....	\$12,124.95	+	\$1,576.66	=	\$13,701.61	\$27,403.23
Cohort 2020 .....	\$12,250.00	+	\$1,576.66	=	\$13,826.66	\$27,653.33
Cohort 2021 .....	\$12,727.75	+	\$1,576.66	=	\$14,304.41	\$28,608.83
Cohort 2022 .....	\$13,109.70	+	\$1,576.66	=	\$14,686.36	\$29,372.73
Cohort 2023 .....	\$13,502.99	+	\$1,576.66	=	\$15,079.66	\$30,159.31
Science, Mathematics, Computer Science, Drama, Music, Fine Art .....	\$11,125.95	+	\$1,576.66	=	\$12,702.61	\$25,405.23
Other disciplines .....	\$9,961.05	+	\$1,576.66	=	\$11,537.71	\$23,075.43
<b>International fees Graduate</b>						
Course-based graduate program before Cohort 2020 .....	\$9,961.05	+	\$1,576.66	=	\$11,537.71	\$23,075.43
Course-based graduate program Cohort 2020 .....	\$12,250.00	+	\$1,576.66	=	\$13,826.66	\$27,653.33
Course-based graduate program Cohort 2021 .....	\$12,727.75	+	\$1,576.66	=	\$14,304.41	\$28,608.83
Course-based graduate program Cohort 2022 .....	\$13,109.70	+	\$1,576.66	=	\$14,686.36	\$29,372.73
Course-based graduate program Cohort 2023 .....	\$13,502.99	+	\$1,576.66	=	\$15,079.66	\$30,159.31
Thesis-based graduate program .....	\$9,864.00	+	\$1,576.66	=	\$11,440.66	\$22,881.33
<b>Canadian Fees:</b>						
Quebec resident & out of Quebec thesis-based graduate .....	\$1,440.45	+	\$865.36	=	\$2,305.81	\$4,611.63
Out-of Province.....	\$4,495.95	+	\$865.36	=	\$5,361.31	\$10,722.63

(\*) A mandatory health insurance fee is charged for the international students

**Payment of Fees**

School Fees must be paid in full before the start of each semester. The due dates are as follows:

**Fall Semester.....September 30****Winter Semester .....January 31****Summer Semester.....May 31**

A late payment fee of \$65 will apply for all payments made after September 30 for the Fall and January 31 for the Winter. Delaying payment may also result in limited course availability. Students with outstanding fees and balances are charged interest on their outstanding balance at the end of each month at a rate of 15% per annum (1.25% per month). *Failure to pay outstanding balances of tuition, residence, or any amount due to Bishop's University will result in the withholding of transcripts and diplomas, the suspension of re-enrollment or other measures.*

Payment of fees should be made based on a 15-credit full load or according to the credits the student will take. If students register in extra courses or labs, they can pay the extra fees up until the Add/Drop deadline.

**Methods of Payment**

Payments may be made by cheque (Cdn or US Funds), with on-line banking (BMO, Desjardins, CIBC, National Bank, RBC, Scotia Bank or TD) or by debit card or cash at our office. International students can pay using flywire to make their payment transfer.

**Refunds**

1. Any student who withdraws in writing from the University before the deadline date for dropping and adding courses is entitled to 100% refund of fees less a withdrawal fee of \$87.99. After this date there will be no refund.
2. Should a student leave the University due to illness and not return during the semester, a refund of 50% of the pro-rated tuition fees only will be allowed, provided that a doctor's certificate is attached to the withdrawal form and forwarded to the Records Office. Withdrawal forms may be obtained through the Records Office.

## Compulsory Fees

The Registration fee covers services for program changes and Add/Drop course processing. The Administration fee helps to cover the costs of convocation, student financial aid service, scholarship management, requests for transcripts and various confirmation letters requests by students. The Student Services fee provides free access to the following general services on campus: Health Clinic, Counseling Services, Career and Employment Office, Disability Office, Campus Ministry and Student Affairs. The Student Services fee also supports Campus Security and the Creative Arts. The Student Fees provide for full membership and voting privileges in the Students' Representative Council (SRC), publications, student rates for athletic events, etc. First-year students starting in the Fall Semester are charged \$89.63. fee (\$26.68 in winter) to cover orientation week activities. Fees do not cover insurance on personal belongings. Technology fee helps to maintain and improve the technology environment which supports a student's learning experience at Bishop's. The Sports Centre access fee provides students full access to the Sports Centre. The only exceptions are recreational courses, towel and laundry service.

## Exchange Students

Exchange students are required to pay for their residence, meals, books, supplies, medical insurance and any specific course related fees.

## Medical Insurance

Quebec Immigration authorities require that all international students studying in the province of Quebec subscribe to a health insurance plan provided by Bishop's University for themselves and their dependents coming with them to Quebec. Please advise the Business Office if you need additional coverage for your family once you arrive.

International students, including Exchange students, must subscribe to the Health Insurance plan offered through the University. Student accounts will be charged insurance each semester (the fee to be determined). Please refer to the insurance plan details for information and limitations of coverage: [www.ubishops.ca/future-current-students/money-matters/tuition-and-fees/international-exchange-students/](http://www.ubishops.ca/future-current-students/money-matters/tuition-and-fees/international-exchange-students/). Students covered by private health insurance are not exempt from the University plan and must enroll.

The following countries have reciprocal medical coverage with the province of Quebec: France, Denmark, Sweden, Norway, Finland, Luxemburg and Portugal. To benefit from an exemption from the University plan, students from those countries listed must apply to the Régie d'assurance maladie du Québec (RAMQ) upon arrival in Quebec and present a valid Quebec Medicare card to the Business Office. Please refer to: [www.ubishops.ca/future-current-students/international-students/health-insurance/](http://www.ubishops.ca/future-current-students/international-students/health-insurance/) for more information. All exchange students will be charged the insurance premium while registered. A refund may be eligible when their RAMQ card and letter are shown at the Business Office as soon as they are received.

## Residence Fees (*subject to change*)

The room-only portion of the residence fees during the academic year varies from \$645 per month for a single traditional style room to \$746 per month for a single room with semi-private bathroom. All residents must select a meal plan unless assigned to Paterson where they can choose to opt out of a meal plan. Meal plan rates vary from \$667 to \$694 per month for the 2022-2023 academic year (Residence costs may be paid over eight monthly installments). There is an additional one-time charge of \$50 per semester for residence activities and a monthly service fee of \$63, which includes free unlimited laundry, high-speed internet, access to study rooms, game rooms and large communal living rooms with televisions. Further details are available on the Residence website ([www.ubishops.ca/residence](http://www.ubishops.ca/residence)) or from the Residence Services Office ([residence@ubishops.ca](mailto:residence@ubishops.ca)).

Residence accommodation is not provided during the Christmas break. Meals are provided during the periods specified in their lease ([www.ubishops.ca](http://www.ubishops.ca))

Residents may occupy their rooms on the official opening day of Residence each semester, and must vacate them no later than noon on the day following completion of their last examination each semester.

Students planning to arrive on campus after the official opening date must notify Residence Services of this in writing in order to retain their room allocation.

## Student Aid

Bishop's University, through its Foundation, offers scholarships, awards and bursaries. You can visit our website or consult the Scholarships, Loans, Bursaries and Awards section of this Calendar. Student aid is also available through government loans. Quebec residents apply for Quebec Loans & Bursaries and Canadian residents apply for government loans with their own Ministry of Education. For more information visit [www.canlearn.ca](http://www.canlearn.ca).

## Other Miscellaneous Fees

Application Fee (non-refundable).....	\$75.00 (All students)
Art Course – Print Making (per semester).....	\$77.22
Art Course – Sculpture (per semester).....	\$38.61
Art Lab Supervision fee.....	\$18.56 per course
BUCS (B.B.A., Bus.Maj.) (per semester).....	\$20.6
Confirmation fee deposit (new students only).....	\$350.00*
Drama Production fee.....	\$49.50 per course
Education speaker's fund (Fall only).....	\$10.57
Field trips and conferences.....	at cost
Late payment fee (full-time).....	\$65.00
Late registration fee (full-time).....	\$100.00
Late registration fee (part-time).....	\$10.00
Medical Insurance for International Students (12-month coverage).....	\$711
Music: Practicum surcharge	
MUS 170-270-370/171-271-371 (per semester).....	\$423.90
MUS 172-272-372/173-273-373 (per semester).....	\$565.21
MUS310/311 (where applicable) 374/375/376** (per hr)	\$56.52
MUS 455 (per semester).....	\$565.21
MUS 378/379** (per semester).....	\$100
MUS 475 (per semester).....	\$596.43

\*\*These courses with tutoring are not mandatory for the Music program but can be chosen as an elective that will count towards the degree. Speak to the chairperson of Music for details.

NSF cheque fee.....	\$25.00
Practice Teaching surcharge	
EDU 128/129 (per semester) .....	\$64.35
EDU 328/329 (per semester) .....	\$287.09
EDU 428/429 (per semester) .....	\$315.55
EDU 227/228/229 (per semester) .....	\$64.35
Fine Arts Studio – Digital Imaging fee	
FIS 182, 296ab, 302ab (per semester) .....	\$60.25
FIN 218ab, FIN 348ab (per semester) .....	\$60.25
FIS 107/146/170/175/275/271/372/375 (per semester)...	\$38.61
FIS 190/291/385 (per semester) .....	\$77.22
ENG 383 (per semester) .....	\$60.24
ESG288( per semester)...\$ Fee to be determined by Bruno Courtemenche	
Replacement of Identification card .....	\$17.60
Replacement of Diploma.....	\$58.66
Re-reading of an examination by external evaluators .....	\$70.97
Re-reading of thesis.....	\$69.67
Sports Centre Access Fee (per semester).....	\$50.25
Student Fees SRC (Spring/Summer session) .....	\$22.68
Student Fees SRC Fall and Winter (8 credits and less) .....	\$36.64
Student Services (Spring session).....	\$44.55
Supplemental examinations	
— each paper (non-refundable) .....	\$58.6
Supplemental examinations written off-campus	
— each paper (non-refundable) .....	\$91.69
Tax receipts – each duplicate copy .....	\$5.87
Thesis Pending M.Sc. (per semester) .....	\$443.38
Thesis Pending (not M.Sc.) (per semester) .....	\$96.04
Additional copies of transcripts.....	\$6.45
Withdrawal fee from the University (full-time) .....	\$87.99
Williams School of Business Student Activity Fund	
(Maj. Bus.) (per semester) .....	\$28.16

(\*) Only \$100 is refundable if the student has notified the Admissions Office in writing before September 1st.

For any information regarding the above, you may contact the Registrar's Office at:

Tel.: 819-822-9600 ext. 2655  
Fax: 819-822-9661  
E-mail: [businessoffice@ubishops.ca](mailto:businessoffice@ubishops.ca)  
Website: [www.ubishops.ca](http://www.ubishops.ca)

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