

## **Please keep your address information up to date.**

All correspondence from the University during the academic year (September through April) will be sent to your on-campus mailbox located in the Bishop Mountain House building.

All students who are registered in 9 credits or more are entitled to a Bishop's mailbox.

Mailings sent from May to August will be sent to your permanent address.  
Please keep this information updated.

Local addresses can be given to the Records Office to use during the summer months with an expiry date.

You can inform the Records Office of an address change:

in person	Records Office wickets (McGreer 225)
by telephone	819-822-9600 ext. 2682
by e-mail	<a href="mailto:records@ubishops.ca">records@ubishops.ca</a>